WITHAM
A PRIORY ACADEMY

Friday 9th October 2026

After School Club Provision

Dear Parents and Carers,

I am writing to inform you of a change to our after-school club provision for Module 2 (Monday 2nd November – Friday 18th December 2026)

Due to current staffing levels, it has become difficult to ensure that our After School Club provision has been able to continue. We recognise how important childcare arrangements are for our families and we did not want to leave parents and carers without suitable provision.

To ensure that families continue to have access to high-quality after-school care for Module 2, we have worked closely with Ling Moor Primary School, which is part of our Multi Academy Trust, to secure an alternative arrangement. Their after-school provision is operated by **Bubbles**, an established childcare provider. The provision is for Reception aged children and above.

From **Monday 2nd November 2026**, children requiring after-school care will be transported directly from Witham to Ling Moor Primary School by minibus at the end of the school day. We will have capacity to transport 11 children on the minibus. Parents and carers will then collect their children from the Bubbles provision at Ling Moor.

To access the new provision, families will be required to complete and sign a new contract with Bubbles. A copy of this is attached with this letter. Further information about Bubbles can be found on their website Bubbles Day Care. Bookings will need to be made by Friday 12pm, the week before you want the childcare. For example, if you want childcare week beginning 2nd November, bookings will close at 12pm on Friday 30th October.

The Bubbles after-school club offers the following sessions:

- **Early Session:** Until 4:30pm - **£8.25**
- **Late Session:** Until 6:00pm - **£9.95**

A light snack is served at **4:00pm**, ensuring that all children attending either session have something to eat during their time at the club.

We appreciate that you may have questions about these new arrangements, and we are keen to make the transition as smooth as possible for both children and families. To provide an opportunity for parents and carers to find out more about the provision and ask any questions they may have, we have arranged a meeting with Toni Harrison, who leads the Bubbles provision, on **Monday 12th October at 5:30pm**. The meeting will take place at The Priory Witham Academy, and we would encourage any families intending to use the provision to attend.

Thank you for your understanding and continued support. Should you have any questions before the meeting, please do not hesitate to contact me.

Yours sincerely

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Mrs A Tallentire
Academy Co-Headteacher